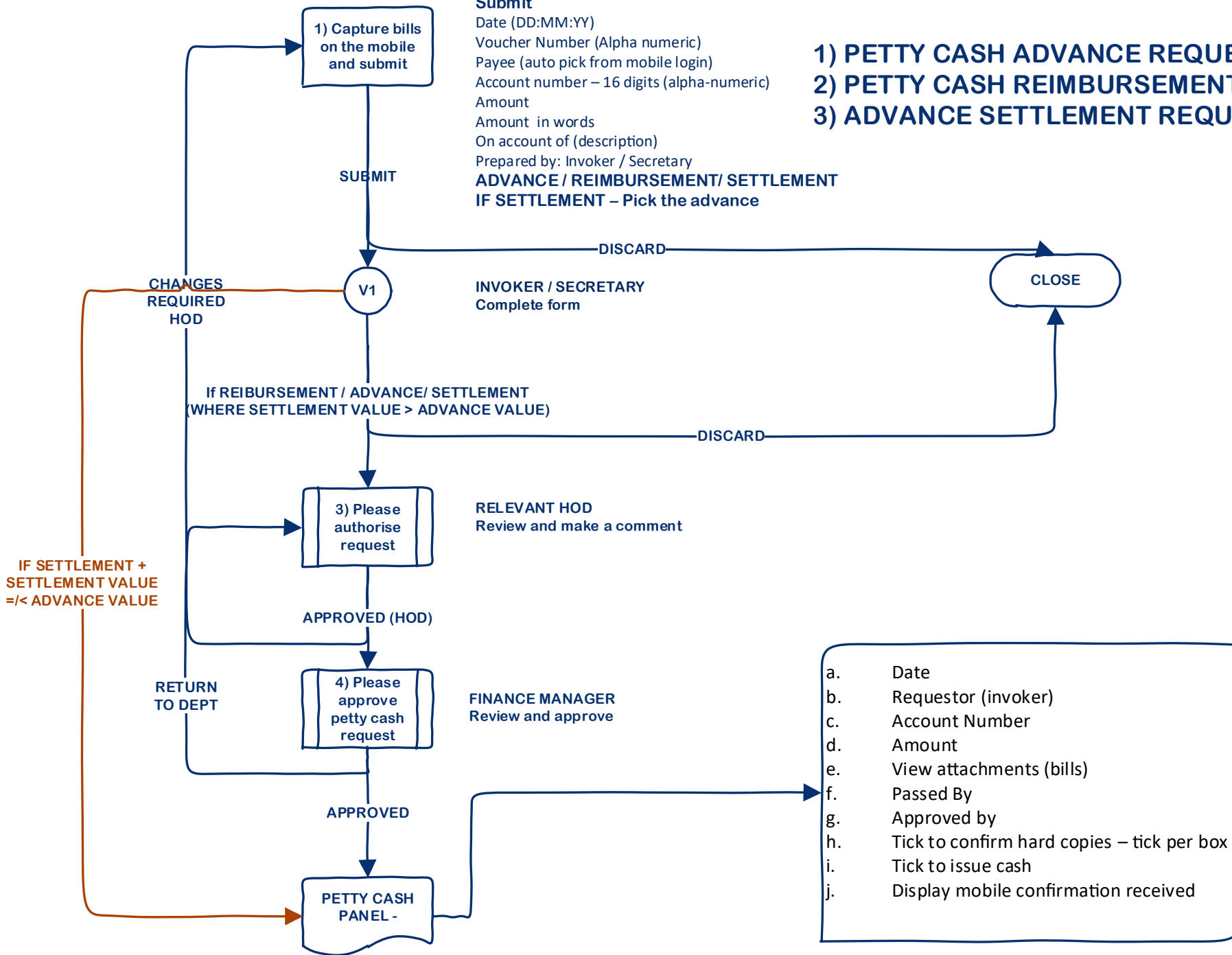


**INVOKER**  
 Capture one or more invoices  
 Submit  
 Date (DD:MM:YY)  
 Voucher Number (Alpha numeric)  
 Payee (auto pick from mobile login)  
 Account number – 16 digits (alpha-numeric)  
 Amount  
 Amount in words  
 On account of (description)  
 Prepared by: Invoker / Secretary  
**ADVANCE / REIMBURSEMENT/ SETTLEMENT**  
 IF SETTLEMENT – Pick the advance

- 1) PETTY CASH ADVANCE REQUEST
- 2) PETTY CASH REIMBURSEMENT REQUEST
- 3) ADVANCE SETTLEMENT REQUEST



Ability to login to the panel and create multiple petty cash floats  
 Each will be locked to the cashier